

1. The uniform is worn by the Corps of Cadets each Wednesday. Any changes are announced by the JROTC Instructor and/or the Training Schedule. Company Advisors will determine the uniform of the day. Company Commanders will ensure their Companies are briefed in advance of the uniform for the day.
2. Team members may also wear the team uniform each Thursday to display pride and esprit-de-corps for their particular teams. Team coaches will determine the appropriate uniform for wear.
3. ACU's will not be worn as clothing for any purposes other than JROTC duties. ACU's will be worn when prescribed by the JROTC Department.
4. Uniforms can be arranged as follows:
 - a. Class A which includes the green coat with long sleeve or short sleeve shirt and tie and cap.
 - b. Class B uniform is the above without the green coat.
 - c. Class B with short sleeve shirt open at the collar is authorized.
 - d. The JROTC Department will maintain a flexible uniform policy. Unless the JROTC Department prescribes which uniform to wear, cadets may decide which one they would like to wear for that day. (Class A, B, or C.)
 - e. JROTC instructors will wear all ribbons and badges on their uniform the days the JROTC students wear their uniforms.
5. The uniform will not be worn mixed with civilian attire. Example: Green trousers and white tennis shoes or SHS jersey.
6. Wearing of the uniform. Uniforms must be worn properly at all times. This means:
 - a. Shirt sleeves rolled down and buttoned. (except ACU's).
 - b. If ties are worn, collars must be buttoned and the tie drawn all the way up to the neck. (a collar extender may be worn)
 - c. Uniforms are not to be worn while working.
 - d. All pockets must be buttoned.
 - e. Uniforms must be kept clean. Shirts may be washed but Coats and Trousers must be dry cleaned.
 - f. Shoes and boots must be shined and the soles cleaned and dressed.
 - g. Sleeves of T-shirts must not extend beyond the sleeves of the SS shirt.
 - h. Do not put or keep hands in pockets.
 - i. Hats and berets will be on at all times when outdoors. This also applies to coming to school and going home. At Camp Jaguar under the awnings is a "no hat" area.
 - j. All cadets will be issued hard (metal) and soft (cloth) rank depicting their current rank in JROTC. Soft rank will be worn on the shoulder loops of short and long sleeve shirts. Hard rank will be worn on the shoulder loop of the Army Green Jacket or raincoat and collars of field jackets. Officers will also wear hard rank on hats and berets.
 - k. Gold Star/Blue Star - The star is centered 1/4" above the right breast pocket for males and similarly centered on an imaginary line across the chest, one inch above the top button, for females.

l. Academic Wreath - The Academic Wreath for males will be worn centered over the right breast pocket with the bottom edge of the wreath resting on top of the top seam of the pocket. Females will center the wreath 1/2" above the nameplate. The gold star will be worn inside the wreath, tip of star pointing up.

m. Ribbons - Ribbons are worn 1/8" above and centered on the left breast pocket. Three ribbons make one row. There will be 1/8" between rows. Female cadets will center ribbons on the left side with the bottom row parallel to the bottom edge of the nameplate. The ribbons should be worn in the order of precedent. Cadets who won ribbons in other than Army JROTC may wear them following the Army ribbons. Ribbons will be worn with the Class A and the Class B uniform. On days when the uniform is Class A, some cadets may desire to remove the dress coat. This is authorized as long as the cadet's appearance conforms to these rules. (In this case only, rank and name tag is all that is required for proper dress.

n. Nameplate - Male cadets will wear the name plate pinned to the flap of the right breast pocket. It will be centered left-to-right and between the top of the button and the top of the pocket. Female cadets will center the nameplate horizontally on the right side between 1 and 2 inches above the top button. If a cadet has only the star, there should be approximately 1/4" between the star and the name plate. If an Academic Wreath is worn, it should be close and almost resting on the name plate.

o. Marksmanship Badge - The Marksmanship Badge for males is worn centered left-to-right on the left breast pocket flap with the top edge of the medal matching the top edge of the pocket. Females will center marksmanship badges with the upper portion of the badge 1/4" below the ribbons.

p. Medals - Medals are worn in the same manner as Marksmanship Badges. If a cadet has both medal(s) and Marksmanship Badge, the awards are arranged so as to be equally centered on the pocket flap. When wearing Marksmanship Medals with Marksmanship Badges, the medal is worn first on the pocket flap. Cadets having been awarded medals with ribbons may wear one or the other, but not both. Medals will be worn on the Class A uniform. Medals are optional for the Class B uniform. See the photo display in supply and the LET 1 classroom.

q. JROTC Insignia - JROTC Insignia and Torch of Knowledge will be worn as shown on the attached enclosures.

r. Rank

(1) Officers: Pin on rank for males will be centered on the shoulder loop and 5/8" (about the width of a dime) from the shoulder seam of the coat sleeve. If more than two disc, the first disc will be 1/4" from the seam. Regardless of the number of discs, there will be 1/4" between them. For female cadet officers, rank will begin 1/4" from the shoulder seam with 1/4" between discs. If short sleeve shirts are worn, officers will wear slide on rank. On the BDU uniform, cap dress is the shiny brass.

(2) Corporals and up will wear pin on rank on Class A and soft rank on Class B. Pin on rank will be centered on the shoulder loop about 5/8" from the shoulder seam.

(3) Private (PVT) and Private First Class (PFC) will wear pin on rank on both Class A and Class B. For Class A, rank will be centered on the shoulder loop at about 5/8" (width of a dime) from the shoulder seam. In Class B, rank will be worn on the collar.

s. Cap Insignia will be worn on all hats. The insignia will be one inch (about the width of a quarter) from the front edge and centered between the bottom edge and the first seam. Officers will wear their rank on their hats in the same manner as the cap insignia.

t. Ties - Ties should be worn with a windsor or four-in-hand knot. They must be pressed, clean and cover up the shirt where it buttons at the neck. Little tiny knots and large, bulky knots are not acceptable.

- u. Brass - All brass must be shined and cleaned. Dried Brasso, etc., must be cleaned off of all brass.
- v. Buttons - Make sure all buttons are present on the uniform. Brass buttons on the coat should be symmetrically aligned.
- w. Approximate Distances
 - (1) 1/4" = width of a pencil eraser
 - (2) 5/8" = width of a dime
 - (3) 1" = width of a quarter
- x. Shirt Appearance - Shirt appearance is very important, especially the collar. Wings of the collar must not be bent, squared, rounded or sticking up.
- y. When wearing rank on berets, officer rank will be worn diagonally, parallel with the fold in the 3beret.
- z. Jackets. The authorized outergarments are the OD Green ACU jacket issued cadets, the JROTC black jacket, and the SHS letterman's jacket.

7. Personal Appearance.

a. All cadets are expected to be neat and clean when in uniform. This means the uniforms are clean and pressed, brass and shoes shined, and the uniform worn correctly. Cadets will not abuse the uniform by wearing only a part of it. Uniforms must be worn as a complete package. Examples of abuse are wearing a long sleeve shirt but taking the tie off; wearing uniform pants without the proper shirt; wearing other than authorized foot gear. Cadets who are on teams must ensure that when practice is over, they put their uniforms back together according to this SOP.

b. Hair policy is as follows:

(1) Male - A male cadet's hair must be kept neat, clean and orderly at all times. Extreme or fad style haircuts are not authorized. Hair will be neatly groomed. The length will not be excessive or present a ragged, unkempt appearance. Extreme styles, i.e. corn rows, beads, etc., are not permitted while in uniform. As a general rule, 2 inches on top is an acceptable length. It will not touch the ears, eyebrows, or collar. Sideburns will be neatly trimmed and will not be flared or extend below the lowest part of the exterior ear opening. Extreme, eccentric, or trendy haircuts or hairstyles are not authorized. If cadets use dyes, tints, or bleaches, they must choose those that result in natural hair colors. Colors that detract from a professional appearance are prohibited. Cadets should avoid using colors that result in an extreme appearance. Applied hair colors that are prohibited include, but are not limited to purple, blue, pink, green, orange, bright (fire-engine) red, and fluorescent or neon colors. This includes no streaking of the hair. It is the responsibility of the JROTC instructors to use good judgment in determining if applied colors are acceptable, based upon the overall effect on the cadet's appearance. Additionally, cadets will not cut designs into their hair or scalp.

(2) Mustaches will be kept neatly trimmed. No portion will cover the upper lip or extend down below the corners of the mouth. The face must be clean shaven otherwise.

(3) Female - Females will keep their hair neatly groomed. The length and bulk of hair will not be excessive nor will it be ragged or unkempt. Extreme styles, i.e. corn row, beads, etc., are not permitted while in uniform.

(4) Hair will not fall below the bottom edge of the collar. If hair is longer than collar length, it may be worn in a style on uniform days in order to comply with the above policy. Hats must also be able to be worn correctly.

c. Shoes - It is important that the soles of the shoes be dressed with a black sole dressing or polish. Shoestrings must be in good shape and tied. Soles and heels will not be worn to the point where they are worn out or worn through.

d. Jewelry -

(1) Females may wear screw on, clip on, or post type earring in each ear lobe when in uniform. Large, gaudy earrings are unauthorized for females when wearing the uniform. No earrings are authorized for wear with ACU uniform.

(2) Males may not wear earrings at all while in uniform nor while in the JROTC area.

(3) Cadets may wear up to two (2) rings while in uniform.

(4) No necklaces are to be worn while in uniform. The only bracelets authorized to wear are: medical alert, ID and POW-MIA.

e. Eyeglasses - The only sunglasses to be worn in formation are those required by medical authority. No glasses of any kind with outlandish frames or bright colored frames are to be worn.

8. Examples of how the uniform is to be worn are posted in all classrooms. There is no excuse for wearing it improperly or inaccurately.

9. If a cadet is absent on Wednesday, he/she will wear the prescribed uniform on the first day he/she returns to school, irrespective of what that day is.

10. Any JROTC Cadet who fails to wear the uniform on prescribed uniform days may be assessed five (5) demerits for failure to follow instructions. This will also count as a uniform violation and is considered homework that must be made up. See Grading Policy for details.

11. Each cadet is responsible for his/her uniform. Any damage or loss, other than for wear and tear will cause the cadet to be charged for the replacement of the items.

12. Policy for students going on field trips on uniform days.

a. As a measure to show our support and spirit for other SHS activities, the following policy pertains to wear of sports attire on uniform days.

(1) If an event is out of town and the cadet is to depart during school, or immediately after school, the cadet is not required to wear the JROTC uniform.

(2) If the event is not out of town but the teacher requires the cadet to report to a special area in lieu of going home, the cadet is not required to wear the JROTC uniform.

(3) When the cadet uses any of the exceptions not to wear the uniform on the required uniform day, the cadet will wear it on the next school day.

b. If there is any doubt in one's mind about the right thing to do, then wear the uniform. Again, wearing the uniform is part of your academic grade. It is your homework!

13. Inspections. Cadet will normally be inspected on Wednesday or the designated uniform day.